



ABM PARKING SERVICES

211B ELM ST - ROCKFORD, IL 61101 - PHONE (815) 968-5294 FAX (815) 968-5543

MONTHLY PARKING AGREEMENT

Driver's Name	Vehicle # 1 Make	Vehicle # 1 Model
Company Name	Vehicle # 1 Plate #	Vehicle # 1 State
Billing Address	Vehicle # 1 Color	Vehicle # 1 Year
	Vehicle # 2 Make	Vehicle # 2 Model
Work Phone Number	Vehicle # 2 Plate #	Vehicle # 2 State
Alternate Phone Number	Vehicle # 2 Color	Vehicle # 2 Year
Email		

In consideration of parking space furnished me, I agree as follows:

_____(Initial) **1.** To pay ABM Parking Services \$ ____ each calendar month, in advance and by the 1st of each month. Payment shall be mailed to **211B Elm St., Rockford IL 61101** or setup online through the ABM Payment website <https://payments.abm.com>. All such payments to be made by money order or check to insure a valid receipt. All payments received after the 5th of the month are subject to a **_\$12_** late fee. If not paid by the 5th business day of the month, parking privileges are subject to cancellation and Key Cards being deactivated.

_____(Initial) **2.** To pay and leave a deposit the sum of __ \$0 __ for each **PERMIT / KEYCARD** issued. A **non-refundable** deposit of __ \$0 __ per electronic parking pass, is due and payable at the time this agreement is signed. Replacement cost for lost or stolen **PERMIT is \$10.00 / KEYCARD is \$25.00.**

_____(Initial) **3.** Monthly permits must be **VISIBLY DISPLAYED** on vehicle at all times when using the facility. Cars entering without current, visible monthly permit are subject to the maximum daily rate. Use of hang-tag, keycards or other access device by other than the designated user may result in cancellation of monthly parking privileges.

_____(Initial) **4.** This agreement shall continue from month to month hereafter, unless and until **terminations by either party by providing 30 days written notice in advance to the garage manager from the date you wish to cancel your agreement** . ABM Parking Services at its sole discretion without notice may change the monthly parking rate referred to in paragraph 1. There shall be no credit for vacation, partial months, or other missed time. Monthly parking permits and Key Cards are not transferable, Violators Parking Privileges will be terminated immediately.

_____(Initial) **5.** ABM Parking Services and their interests shall not be liable for damages to or destruction of the vehicle by reason of theft, fire, collision, or any other cause. All damage to vehicle must be reported to ABM Parking Services manager or supervisor and an incident report completed before leaving parking facility or said claim is waived. Inspect your vehicle before leaving the parking facility.

_____(Initial) **6.** ABM Parking Services is not responsible for items left in the vehicle; nor are employees authorized to accept responsibility for, or to store any items for you. ABM Parking Services is not responsible for wire wheel covers, cellular phones, CB radios, antennas or stereos, GPS devices, nor is it responsible for nicks, dings, dents, scratches, mechanical damage or failure resulting from garage services provided to you at no cost such as battery jump start, tire inflation, etc. ABM Parking Services will not be held liable for damage to vehicle parked or retrieved by anyone other than ABM Parking Services employees.

_____(Initial) **7.** All returned checks (for whatever reason) are subject to a \$25 service charge.

8. Violations of the operating procedures for monthly parking may result in immediate termination of parking privileges. The policy and Procedures are subject to change.

Signature of Responsible Party

Date Completed

Start Date

OFFICE USE ONLY

CUSTOMER #	PARKER #	INVOICE #	LOT #	TOTAL PAID